

Becoming Management Material

COURSE OVERVIEW

This three-day workshop is a tool for your leadership development.

It is designed to help you create and accomplish your personal best, and to help you lead others to get extraordinary things done.

KEY SUBJECT AREAS

- Learning organizations
- Peter Senge's learning disciplines
- What leadership is and is not (including servant leadership)
- Kouzes and Posner's five leadership practices
- Core skills like communication, body language, delegation, meetings, and time management
- Understanding the trust cycle and building trust
- Managing change
- SWOT analysis and problem solving
- Giving effective, constructive feedback
- Building good relationships

LEARNING OUTCOMES

This workshop will enable the participant to:

- Define your role as a manager and identify how that role differs from other roles you have had.
- Understand the management challenge and the new functions of management.
- Discover how you can prepare for and embrace the forces of change.
- Identify ways to get you and your workspace organized and get a jump on the next crisis.
- Identify your leadership profile and explore ways to use this knowledge to improve your success as a manager.
- Enhance your ability to communicate with others in meetings and through presentations.
- Create an action plan for managing your career success.

Learn core skills and leadership tools to improve your success as a manager.

Duration: 3 Days

Unique features

The Becoming Management Material Workshop is designed to meet current market trends.

- Professional facilitators use the most up to date accelerated learning techniques.
- An interactive, relaxed atmosphere with real world examples.
- Modern presentation methods using audio and visual presentations.

Who should attend?

This workshop is for leaders and managers who want to improve their success as a manager and build their career further.

Includes...

- Resource material & workbook.
- Training 101 Certificate
- Quick reference guide.

Contact us for more information
or to register on a workshop:

P: 0800 801 233